

Activity/ Situation	<b>MUSIC, DANCE and DRAMA DURING PANDEMIC</b> <small>This risk assessment must be read in conjunction with the WIDER OPENING of SCHOOL risk assessment</small>			
Location				
Persons at Risk	Pupils <input type="checkbox"/>	Employees <input type="checkbox"/>	Visitors <input type="checkbox"/>	Contractors <input type="checkbox"/>
HAZARD(S)	<p><i>Note: this list is not exhaustive and <b>must</b> be adapted for your own needs</i></p> <ul style="list-style-type: none"> <li><b>* Contact Between Individuals Not Minimised and Social Distancing Measures Not Followed</b></li> <li><b>* Cumulative Aerosol Transmission</b></li> <li><b>* Shared Resources</b></li> <li><b>* Inadequate Hand Washing/Personal Hygiene</b></li> </ul>			
CONTROL MEASURES	ADDITIONAL INFORMATION	YES	NO	N/A
<p><i>Note: you <b>must</b> amend and adapt this generic risk assessment to suit your own needs by selecting the controls from the examples provided (adding and amending others where necessary) and then evaluate the overall risk for the activity/situation.</i></p>				
<p><b>Contact Between Individuals Not Minimised and Social Distancing Measures Not Followed</b></p>				
Adults maintain a 2 metre distance from each other, and from children	In curriculum lessons	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Individual lessons in music, dance and drama can resume in schools	Much reduced programme of activity No large productions planned or in rehearsal before New Year at the earliest	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
During 1-2-1 lessons 2 metres social distancing between pupil and teacher is maintained		<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Particular care is taken in music, dance and drama lessons to observe social distancing where possible	Lessons are restricted to forms or Year Group bubbles. Distancing protocols applied as for all other subjects	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Where it is necessary to use peripatetic teachers, those individuals will be expected to comply with the school's arrangements for managing and minimising risk, including taking particular care to minimise contact and maintain as much distance as possible from other staff	Teaching is taking place online and not on the School site	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
If a teacher is operating on a peripatetic basis, and operating across multiple groups or individuals, it is important that they do not attend a lesson if they are unwell or are having any symptoms associated with coronavirus (COVID-19) such as fever, a new and sustained cough, loss of sense of taste or smell		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
School ensures that peripatetic teachers maintain distancing requirements with each group they teach		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

School ensures that peripatetic teachers avoid situations where distancing requirements are broken; for an example demonstrating partnering work in dancing		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
School ensures that peripatetic teachers make efforts to reduce the number of groups taught and locations in school worked in, to reduce the number of contacts made	Peripatetic teachers are not coming on site for this reason	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
In individual lessons for music, dance and drama, social distancing should be maintained, meaning teachers should not provide physical correction		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Cumulative Aerosol Transmission</b>				
Any background or accompanying music is kept to levels which do not encourage teachers or other performers to raise their voices unduly		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Microphones are used to reduce the need for shouting or prolonged periods of loud speaking or singing		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If planning an indoor or outdoor face-to-face performance in front of a live audience, schools should follow the latest advice in the DCMS guidance, implementing events in the lowest risk order as described	<a href="#">Performing Arts</a>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If planning an outdoor performance particular consideration given to the guidance on delivering outdoor events	<a href="#">Outdoor Events</a>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Playing instruments and singing in groups should take place outdoors wherever possible	If indoors, consider limiting the numbers in relation to the space	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If playing indoors, use a room with as much space as possible, for example, larger rooms	Rooms with high ceilings are expected to enable dilution of aerosol transmission	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If playing indoors, numbers are limited to account for ventilation of the space and the ability to social distance		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Singing, wind and brass playing should not take place in larger groups such as choirs and ensembles, or assemblies unless significant space, natural airflow (at least 10l/s/person for all present, including audiences) and strict social distancing and mitigation as described below can be maintained	All such activity currently suspended until at least Spring Term	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
In the smaller groups where these activities can take place, schools should observe strict social distancing between each singer and player, and between	Current guidance is that if the activity is face-to-face and without mitigating	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

singers and players, and any other people such as conductors, other musicians, or accompanists	actions, 2 metres is appropriate			
Pupils should be positioned back-to-back or side-to-side when playing or singing (rather than face-to-face)		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Wind and brass players are positioned so that the air from their instrument does not blow into another player		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
<b>Shared Resources</b>				
If possible, do not share microphones	If they are shared, follow the guidance on <a href="#">handling equipment</a>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Avoid sharing instruments and equipment wherever possible	Place name labels on equipment to help identify the designated user, for example, percussionists' own sticks and mallets	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If instruments and equipment have to be shared they are disinfected regularly (including any packing cases, handles, props, chairs, microphones and music stands) and always between users, following government guidance on cleaning and handling equipment	<b>Keyboards are the only instruments being used</b> <b>All are wiped down before and after use by pupils and/or Head of Music</b>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Handling of music scores, parts and scripts is limited to the individual using them		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
The number of suppliers is limited when hiring instruments and equipment		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Schools should agree whose responsibility cleaning hired instruments is with the suppliers		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Hire equipment, pupil's own instruments, instruments brought on site by peripatetic teachers, tools or other equipment is cleaned on arrival and before first use		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Equipment, pupil's own instruments and instruments brought on site by peripatetic teachers should be stored in a clean location if brought on site before they are needed, and they should be cleaned before first use and before returning the instrument		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Pick up and drop off collection points are created, to avoid passing equipment such		<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

as props, scripts, scores and microphones hand-to-hand					
<b>Inadequate Hand Washing/Hygiene</b>					
Handwashing, with soap and water, of 20 seconds duration takes place before and after handling equipment and before and after lessons		Principle established but actual practice dependent on each boy's behaviour		<input checked="" type="checkbox"/>	<input type="checkbox"/>
Have you consulted with the people/representatives undertaking the activity as part of the preparation of this risk assessment		Yes <input checked="" type="checkbox"/>		No <input type="checkbox"/>	
What is the level of risk for this activity/situation with existing control measures		High <input type="checkbox"/>	Med <input type="checkbox"/>	Low <input checked="" type="checkbox"/>	
Is the risk adequately controlled with existing control measures		Yes <input checked="" type="checkbox"/>		No <input type="checkbox"/>	
Have you identified any further control measures needed to control the risk and recorded them in the action plan		Yes <input type="checkbox"/>		No <input checked="" type="checkbox"/>	
<b>ACTION PLAN</b> (insert additional rows if required)		<b>To be actioned by</b>			
Further control measures to reduce risks <i>so far as is reasonably practicable</i>		<b>Name</b>		<b>Date</b>	
All collective activity has been suspended since the return of pupils in September					
State overall risk level assigned to the task <b>AFTER</b> implementation of control and action plan measures taken as a result of this risk assessment		High <input type="checkbox"/>	Med <input type="checkbox"/>	Low <input checked="" type="checkbox"/>	
Is such a risk level deemed to be as low as reasonably practical?		Yes <input checked="" type="checkbox"/>		No <input type="checkbox"/>	
Is activity still acceptable with this level of risk?		Yes <input checked="" type="checkbox"/>		No <input type="checkbox"/>	
If no, has this been escalated to senior leadership team?		Yes <input type="checkbox"/>		No <input type="checkbox"/>	
<b>Assessor(s):</b>	Alan Wooley (School Business Leader)	<b>Signature(s):</b>			
<b>Position(s):</b>	Dr Geoffrey Cloke (Head of Music)				
<b>Date:</b>	20 October 2020	<b>Review Date:</b>			
<b>Distribution:</b>					

Risk rating	Action
<b>HIGH</b>	<b>Urgently review/add controls &amp; monitor, notify H&amp;S Team (if Likely or Highly Likely – stop work, seek competent advice)</b>
<b>MEDIUM</b>	<b>Review/add controls (as far as reasonably practicable) &amp; monitor</b>
<b>LOW</b>	<b>Monitor control measures</b>

**POTENTIAL OUTCOME**

Catastrophic	Fatal injury/permanent disability
Major	RIDDOR reportable Specified Injury/Disease/Dangerous Occurrence
Moderate	RIDDOR reportable over 7 day injury
Minor	Minor injury (requiring first aid)
Insignificant	Minor injury

**LIKELIHOOD**

Highly likely	More likely to occur
Likely	
Possible	
Unlikely	
Remote	Less likely to occur

**POTENTIAL OUTCOME**

Catastrophic					
Major					
Moderate					
Minor					
Insignificant					
	Remote	Unlikely	Possible	Likely	Highly Likely

**LIKELIHOOD**